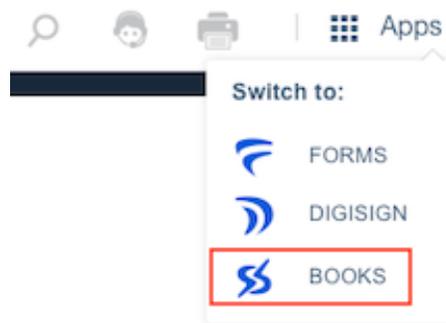


## SkySlope Books

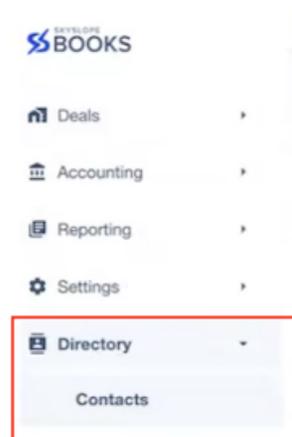
### How to View your Downline & Upline

To view your PS7 Upline & Downline follow the instructions below:

1. Log into SkySlope like you normally would
2. Click on Apps in the top right corner, you will notice that you now have an option to select called “Books”.



3. Once you've opened Books, by Default you will be taken to the **Deals** page. Books will automatically pull over all of the files that you have created in SkySlope. *This section is still under construction, and is not fully ready to be used yet. Because of this you information will likely be inaccurate. We are working on getting this up and running, more information to come soon!*
4. To view your upline/downline, on the left side click on **Directory**, then **Contacts** in the dropdown.





5. On the next screen click on your name in the middle section, this will open a view to the Compliance section, this is where your Upline and Downline data is stored.



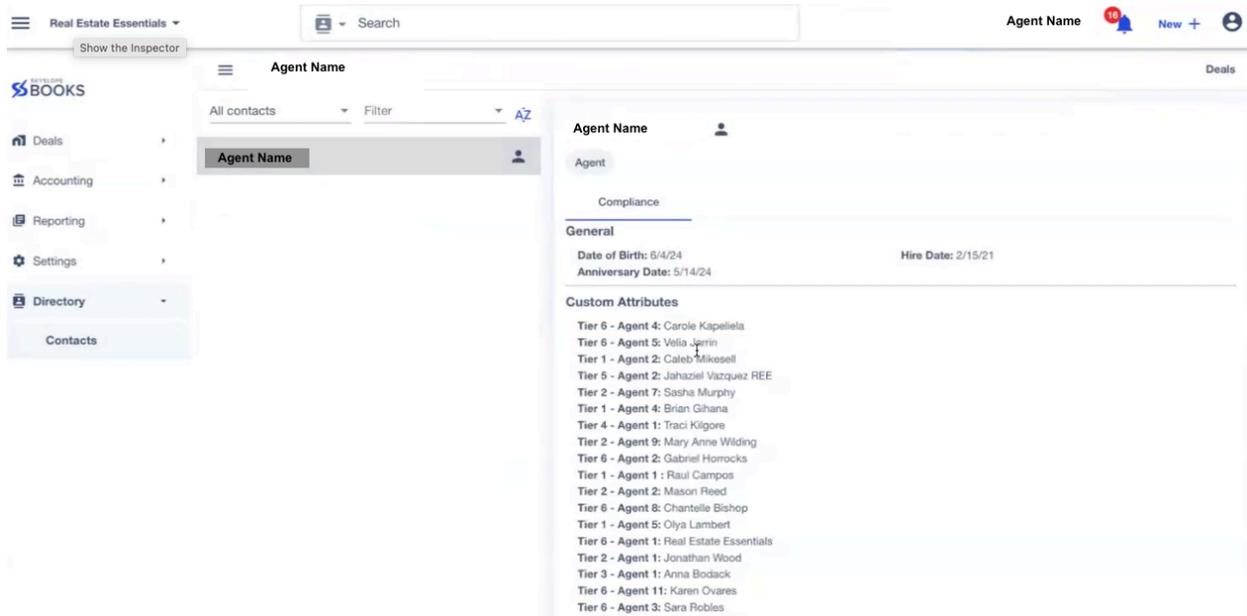
6. In the Compliance screen, you will see a list under **Custom Attributes**. This list is comprised of both your Upline and Downline. The individuals in your Upline will be identified by "PS7 Agent". PS7 Agents will have a number next to them identifying where they fall in your Upline. PS7 Agent 1 would be the agent who recruited you to REE. PS7 Agent 2 would be the agent who recruited your PS7 Agent 1 and so on. See example below:

#### Custom Attributes

PS7 Agent 7: Jay Deher  
PS7 Agent 3: Gavin Sundahl REE  
PS7 Agent 6: Christian Sadler  
PS7 Agent 1: Heather Swanger  
PS7 Agent 5: Virginia Mireles REE  
PS7 Agent 2: Brayden Jerome Bybee REE  
PS7 Agent 4: Ricardo Villar-Bernal REE

Anyone in your Downline will be identified as "Tier - Agent". There will be a Tier Number and Agent Number that is assigned to each person in your downline. Please refer to the Tiers section below for an explanation on Tiers. The Agent number in your Tiers is solely based off of the order which they joined the brokerage.

7. **Tiers** - A Tier represents the placement an agent that you have directly recruited, or has been recruited to the brokerage by someone who you recruited. Each agent has 7 Tiers that their recruits will fall into based upon their succession in joining REE. See example below:



- Tier 1 Agents are directly recruited by you
- Tier 2 Agents are recruited from an agent in your Tier 1
- Tier 3 Agents are recruited from an agent in your Tier 2
- Tier 4 Agents are recruited from an agent in your Tier 3
- Tier 5 Agents are recruited from an agent in your Tier 4
- Tier 6 Agents are recruited from an agent in your Tier 5
- Tier 7 Agents are recruited from an agent in your Tier 6

8. You will notice that the Tiers are not organized chronologically. We are aware of this issue and are actively working with SkySlope to have this presented in an organized manner. We hope to have this corrected soon!
9. Anyone that you recruit in the future, or that is recruited by someone in your downline, will be added to this section once they are fully onboarded with the brokerage.
10. You may see “REE” after some agents names. This is our identifier used for an agent who was previously in your Upline or Downline and is either no longer with the Brokerage or no longer part of the PS7 structure. You may also see “REF” which would indicate that agent moved to a Referral Only status and is not longer part of the PS7 structure. Although these agents are not longer part of the PS7 structure, they will remain in your Upline/Downline for historical purposes.

If you have any questions, please email [support@reeut.com](mailto:support@reeut.com).